

Canadian County Public Facilities Authority  
Board of Trustees Regular Meeting  
August 2, 2010

The Canadian County Public Facilities Authority Board of Trustees met at 10:05am in the Public Meeting Room, Canadian County Courthouse, 201 N. Choctaw, El Reno, Oklahoma. Those present were Trustee Chairman David Anderson and Trustee Jack Stewart. Others present were Authority Counsel John A. Bass, Michelle Hickey and Jamie Girard from the Juvenile Justice Center, and County Clerk Shelley Dickerson. Trustee Phil Carson was absent.

Notice of the meeting had been posted as required by law.

Anderson called the meeting to order.

Stewart moved, seconded by Anderson to approve the July 6, 2010 minutes. Voting aye: Anderson and Stewart. The motion passed 2-0.

Anderson moved, seconded by Stewart to approve the invoices and purchase orders as follows:

General Account –

PO #2011-001	Bass Law Firm, PC	\$1,237.50
PO #2011-002	Bass Law Firm, PC	\$1,212.50
PO #2011-003	Canadian County Home Finance Authority	\$500.00
PO #2011-004	Bank of Union	\$900.00
PO #2011-005	Bilderback Mowing	\$183.00

JJC Gross Revenue Account –

PO #2011-001	Bass Law Firm, PC	\$1,615.00
PO #2011-002	Oklahoma Correctional Industries	\$2,025.16

Voting aye: Anderson and Stewart. The motion passed 2-0.

Anderson presented item #4 – Discuss status of Juvenile Justice Center, including roof repairs, with action as necessary. Jamie Girard stated he spoke with the roof consultant Alvin Nicek and Nicek approves of the plans. Girard stated the next step would be to go out for bid. Girard stated Nicek had used 10 hours of the 20 hours the Trustees had allotted for his services and that an additional 10 hours may be needed for Nicek to write the bid specifications and provide oversight of the project. The 30 hours for Nicek's services would cost \$3,000.00. ACCO sent a check for \$126,035.66 which represented the balance due for 80% of the calculated repair cost of \$210,001.10. A previous check had been received and deposited for \$41,964.34. Anderson moved, seconded by Stewart to approve acceptance of the check for \$126,035.66, to deposit the check into the JJC Gross Revenue Account, and to authorize an additional 10 hours for Nicek's services. Voting aye: Anderson and Stewart. The motion passed 2-0.

Anderson presented item #5 – Discuss status of insurance coverage at the Juvenile Justice Center with action as necessary. Anderson stated ACCO had given the Commissioners a list of the values of the county's buildings. The Juvenile Justice Center was listed for a \$2.5 million replacement cost. Based on the current square footage of the Juvenile Center buildings, an updated replacement value would be \$12,102,555.00. ACCO stated the current premium would not change, but would change next year. During discussion it was determined the reason for the inaccurate replacement cost was an oversight in not updating ACCO with information as additional buildings were constructed at the Juvenile Center. Anderson stated

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he would clarify with ACCO that the Juvenile Center would be covered at the higher replacement cost. No action was necessary.

Anderson moved, seconded by Stewart to retain the firm HBC CPAs & Advisors for audit services for the 2010-2011 fiscal year. Voting aye: Anderson and Stewart. The motion passed 2-0.

Anderson and Stewart discussed the vault storage at the El Reno Health Department Building. Bass stated the Court Clerk had removed her office property from the downstairs vault, but did not know if the Sheriff had removed his office property yet. Bass stated the District Attorney's office did not have a need for the storage space. It was decided the Trustees would review the storage space, determine a more accurate rental cost, and then make the county offices aware of the available space.

Under new business Anderson requested Bass to prepare a list of income sources and outstanding debt. Bass stated the yearend financial reports would be on the next month's agenda.

Stewart moved, seconded by Anderson to adjourn. Voting aye: Anderson and Stewart.

  
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Shelley Dickerson, County Clerk  
Public Facilities Authority Recording Secretary



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